



2351 Shadowood Drive, Ann Arbor MI 48108
(734) 971-9270 Office - (734) 971-9485 Fax

INSTALLATION ALTERATION PERMIT

I hereby apply for permission to install and/or make the following alterations or installations in or around my townhouse:(Decks, fences, major electrical and plumbing require a City of Ann Arbor Permit)

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Work to be performed by: _____

Anticipated start date if approved: _____

Requirement: Contractor's License and Liability Insurance documents must be attached

Actual cost and true value of work _____

I hereby certify that this work will be performed in accordance with all applicable codes and regulations.

I understand that I am responsible for maintaining these improvements and or decorations as well as keeping them in good repair. I am aware I am liable for any damage they may cause, hide, etc., and if I leave and a new member does not want these improvements and/or decorations, I will be responsible for removing them and taking care of any damage they may have caused in order to restore the premises back to the original condition as determined by the Cooperative. If I do not, I will be charged for the Cooperative effecting the changes.

This permit is requested to protect you and the other members in your building by ensuring that any major alteration is done by a licensed and insured contractor, and to also inform you of the precautions and possible consequences of your planned alteration. This permit does not, however, guarantee the acceptance of these alterations by a new member. You, the requesting member, assumes complete responsibility for the removal and restoration of all installation, or alterations that are not accepted by the new member, with the exception of carpeting and satellite dishes. Carpeting and satellite dishes can NOT be accepted by any new member and the area must be restored upon move-out.

This permit is subject to all requirements of the By-Laws, Occupancy Agreement, and other applicable regulations.

NAME _____ ADDRESS _____

PHONE _____ TODAY'S DATE: _____

Management Approval _____ Date _____

Management Rejection _____ Date _____